



# Framingham

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## State University

Thank you for registering for a professional development course offered in partnership with the Division of Graduate and Continuing Education at Framingham State University. You'll be pleased to learn that our student information services are now available online. We no longer mail billing statements or grade reports as we have in the past. As a replacement, you may now access and print your billing information and grades online through the secure Framingham State University portal, *myFramingham*, which also includes updates on campus events and library resources.

***Important:*** If you have already logged into *myFramingham* please disregard the portal login information below.

***To access your billing information and grades:***

Go to <http://my.framingham.edu>, the portal login page. Enter your username and password.

Your username is your first initial and last name.

Your default password is as follows:

2 digit month of your birth + day of your birth + year of your birth (MMDDYY)

Example: if your birthday is August 4, 1972, your default password would be 080472.

Once you have logged in, to access billing information, click on the **Accounts** tab. Billing details can be found under *Account Information* on the upper left side of the screen.

Grades are located under the **Academics** tab in the ***My Courses*** section. Click on the *Academic History* link and select *Non-Matriculated Transcripts*. You may print this screen for your records.

If you have questions about your *myFramingham* account or login information, please contact the Framingham State University Student Helpdesk at 508-215-5950 or [shd@student.framingham.edu](mailto:shd@student.framingham.edu) during regular business hours.

In the event you need an *Official Transcript*, you may order it online from our Registrar's Office at: <http://www.framingham.edu/registrar/transcripts.htm>. There is a fee of \$3.00.

If you have any other questions, please feel free to contact us at:

Framingham State University, The Division of Graduate and Continuing Education  
100 State Street, PO Box 9101  
Framingham, MA 01701-9101  
Tel: 508.626.4550    [www.framingham.edu/dgce](http://www.framingham.edu/dgce)



# Framingham State University

Division of Graduate and Continuing Education  
 100 State Street, PO Box 9101  
 Framingham, MA 01701-9101  
 Tel: 508.626.4034 Fax: 508.626.4030  
[www.framingham.edu/dgce](http://www.framingham.edu/dgce)

## COSEE-West: Spring 2011

Please print. Your signature and current date are required. (All fields are required unless indicated as optional).

Check one:  New student at FSU  Returning FSU student

<b>Last</b>	<b>First</b>	<b>Middle</b>	
<b>Street</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Home Phone # ( )</b>	<b>Business Phone # ( )</b>	<b>E-mail</b>	
<b>Signature</b>		<b>Date</b>	
<b>Social Security</b>		<b>Date of Birth</b>	

**Citizenship:**  
 United States  Permanent Resident  
 Foreign \_\_\_\_\_  
 (country)

**Sex:**  Male  Female

**Highest degree held:**  
 High School/GED  Associate's Degree  
 Bachelor's Degree  Master's Degree

**Are you in a degree program at FSC?**  Yes  No  
 If yes, which one? Name of Program \_\_\_\_\_

Undergraduate  Graduate  
 Teacher Licensure  Certificate Program

Please note: Graduate credits earned in an arranged professional development course may not be used in a graduate or undergraduate degree program at Framingham State University.

**Ethnic/Racial Background (for statistical purposes only; optional):**  
 1. Are you Hispanic/Latino  Yes  No  
 2. What is your racial background? (Choose all that apply)  
 American Indian/Alaskan Native  Cape Verdean  
 Asian  Native Hawaiian/Other Pacific Islander  
 Black/African American  White (Non-Hispanic)

**Students with Disabilities:** In order to receive academic accommodations, students must have proper and up-to-date documentation on file in the Office of Academic Support. Specific guidelines for documentation are available for learning disabilities; Attention Deficit/Hyperactivity Disorder (ADHD); psychological impairments; visual, hearing and mobility-related impairments; and medical conditions. For further information, please contact Academic Support at 508-626-4906.  
 Yes, I would like to receive information on Academic Support for students with disabilities.

**Withdrawals/Refunds:** A student withdrawing from a course must contact the Division of Graduate and Continuing Education and complete the appropriate Withdrawal Form. A grade of "W" is automatically awarded to a student who withdraws. Messages (including e-mails and telephone calls) either to the instructor or the Division of Graduate and Continuing Education do not constitute withdrawal. Unless a withdrawal form has been completed by the student and submitted to the Office of Graduate and Continuing Education, the student has not officially withdrawn. Non-participation does not constitute a withdrawal. Students who stop participating will receive a failing grade (F) unless they have officially withdrawn.

No refunds are given for a professional development course.

**Method of Payment:**  
 Check payable to Framingham State University  
 A \$20.00 fee will be charged for a check returned unpaid by the bank.

MasterCard  Discover Card  Visa **Expiration date:** \_\_\_\_/\_\_\_\_

\_\_\_\_\_  
 Credit Card #

\_\_\_\_\_  
 Cardholder Name (Please print)

<b>Course name:</b> <i>The Science of Harmful Algal Blooms</i>
<b>Course number:</b> <i>To be assigned</i>
<b>Credits:</b> <i>1</i>
<b>Cost:</b> <i>\$65.00</i>
<b>Start date:</b> <i>March 21, 2011</i>
<b>Instructor:</b> <i>Patricia Harcourt</i>